

**Gas City-Mill Township Public Library**  
**Minutes of the Board of Directors Meeting**  
**Held on March 15, 2022**

**Call to Order:**

The Gas City-Mill Township Public Library Board was called to order on January 18, 2022 at 6:44pm by President Carolyn Gaskin in the library meeting room. In attendance were President Carolyn Gaskin, Vice President Teresa Fratus, Treasurer April Dickey, Member Mary Stultz, Member Tim Luckey, and Director Jennifer Vermilion. Absent was Member Theresa Leffler, Lucas Moon.

**Minutes:**

The minutes of the January 18, 2022 Board of Directors meeting and January 18, 2022 Board of Finance meeting were approved on a motion by T. Fratus and a second by A. Dickey. The motion was unanimously approved.

**Reading of the Treasurer's Report:**

The treasurer's reports for January 2022 and February 2022 presented to all present. See attached.

**Approval of the Bills:**

Claims numbering 1-67 were presented for approval. On a motion by T. Fratus and a second by T. Luckey the claims were unanimously approved.

**Report of the Librarian:**

Director Jennifer Vermilion presented the librarian's report. See attached.

**Committee Reports:**

None.

**Communications:**

None.

**Unfinished Business:**

- a. Upgrade water fountains to bottle refilling station – J. Vermilion will check into this.

**New Business:**

- a. Capital Assets Policy. See Attached. Motion to accept by M. Stultz and a second by T. Fratus. The motion was unanimously approved.
- b. COVID Requirements – Informational. – Can remove masks if wanted, per state recommendations.
- c. Library Landscaping. C. Gaskin involved with the Gas City Garden Club. She shared that the Garden Club is no longer doing the landscaping around the library gazebo and area around the large tree because the dirt is not good, it is a waste of money. The area needs 6” of dirt removed and replenished with new dirt. After the dirt is replaced the Garden Club will plant new flowers. J. Vermilion looking into pricing for this task.
- d. Informational – J. Vermilion taking time off in June. Suspending the June Board of Directors meeting until July meeting.

**Public Input:**

No members of the public gave input.

**Adjournment:**

On a motion by A. Dickey the meeting was adjourned at 7:25pm.

Candyn Gaskin  
Theresa Seffler