

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting
Held on July 21, 2020

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on July 21, 2020 at 6:32 pm by President Carolyn Gaskin in the library meeting room. In attendance were President Carolyn Gaskin, Vice President Teresa Fratus, Treasurer April Dickey, Member Mary Stultz, Member Tim Luckey, Member Lucas Moon, Director Jennifer Vermilion, and Secretary Theresa Leffler.

Minutes:

The minutes of the June 23, 2020 Board of Directors meeting and the June 23, 2020 Executive session meeting were approved on a motion by T. Fratus and a second by A. Dickey. The motion was unanimously approved.

Reading of the Treasurer's Report:

A. Dickey presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 205-244 were presented for approval. On a motion by T. Leffler and a second by T. Fratus the claims were unanimously approved.

Report of the Librarian:

Business Manager Jennifer Vermilion presented the librarian's report. See attached.

Committee Reports:

None.

Communications:

None.

Unfinished Business:

None.

New Business:

- a. Job Description – Library Office Assistant. See Attached. Motion to accept job description, as written, by T. Fratus and a second by M. Stultz. The motion was unanimously approved.
- b. Rules of Conduct. See Attached. Motion to accept rules, as written, by A. Dickey and a second by L. Moon. The motion was unanimously approved.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by T. Luckey the meeting was adjourned at 7:12 pm.

Cardyn S Gaskin
Theresa Leffler