

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting
Held on May 26, 2020

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on May 26, 2020 at 6:30 pm by President Carolyn Gaskin in the library meeting room. In attendance were President Carolyn Gaskin, Vice President Teresa Fratus, Treasurer April Dickey, Member Mary Stultz, Member Tim Luckey, Member Lucas Moon, and Business Manager Jennifer Vermilion. Secretary Theresa Leffler attended remotely. Absent was Director Jessi Brown.

Minutes:

The minutes of the April 28, 2020 Board of Directors meeting were approved on a motion by M. Stultz and a second by T. Fratus. The motion was unanimously approved.

Reading of the Treasurer's Report:

A. Dickey presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 137-184 were presented for approval. On a motion by T. Fratus and a second by T. Luckey the claims were unanimously approved.

Report of the Librarian:

Business Manager Jennifer Vermilion presented the librarian's report. See attached.

Committee Reports:

None.

Communications:

Received a note thanking the board from employee Alison McCorkle for continuing payroll during COVID-19.

Unfinished Business:

- a. Other. None.

New Business:

- a. Carpet/Tile Cleaning Estimates. See Attached. A motion to hire Stanley Steemer to clean carpet and tile (including stairs and landing), for \$942.25 was made by T. Fratus and a second by M. Stultz. The motion was unanimously approved.

- b. Library Card Policy Amendment. See Attached. A motion to add temporary library card to our policy was made by A. Dickey and a second by L. Moon. The motion was unanimously approved.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by M. Stultz, the meeting was adjourned at 7:13 pm.

Carolyn Gaskin

Theresa Leffler, Sec