

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting
Held on April 28, 2020

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on April 28, 2020 at 6:32 pm by President Carolyn Gaskin in the library meeting room. In attendance were President Carolyn Gaskin, Vice President Teresa Fratus, Treasurer April Dickey, Member Mary Stultz, and Business Manager Jennifer Vermilion. Secretary Theresa Leffler, Member Tim Luckey, and Director Jessi Brown attended remotely. Absent was Member Lucas Moon.

Minutes:

The minutes of the March 17, 2020 Board of Directors meeting were approved on a motion by T. Fratus and a second by A. Dickey. The motion was unanimously approved.

Reading of the Treasurer's Report:

A. Dickey presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 95-142 were presented for approval. On a motion by T. Fratus and a second by T. Leffler the claims were unanimously approved.

Report of the Librarian:

Business Manager Jennifer Vermilion presented the librarian's report. See attached.

Committee Reports:

- a. Covid-19 Response Committee met last week. See Attached.

Communications:

No communications were heard.

Unfinished Business:

- a. Other. None.

New Business:

- a. Epidemic/Pandemic Policy. See Attached. A motion to accept the policy as written was made by M. Stulz and a second by A. Dickey. The motion was unanimously approved.

Page 2 cont. (April 28, 2020 Minutes)

- b. COVID-19 Plan of Action – Extension of Closure & Phased Reopening. See Attached.
- c. Anthem Insurance Policy - IMG. A motion to accept Policy #1 for July 2020 renewal, most like what we already have, was made by T. Leffler and a second by T. Fratus. The motion was unanimously approved.
- d. Hoopla Digital Collection Platform (add on to Overdrive). A motion was made to utilize Hoopla Digital services by A. Dickey and a second by M. Stultz. The motion was unanimously approved.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by M. Stultz, the meeting was adjourned at 7:31 pm.

Carolyn Gaskew
Theresa Leffler, Sec