

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting

Held on November 17, 2020

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on November 17, 2020 at 6:32 pm by President Carolyn Gaskin in the library meeting room. In attendance were President Carolyn Gaskin, Vice President Teresa Fratus, Treasurer April Dickey, Member Mary Stultz, Member Tim Luckey, Member Lucas Moon, Director Jennifer Vermilion, and Secretary Theresa Leffler. Absent was Member Mary Stultz.

Minutes:

The minutes of the October 20, 2020 Board of Directors meeting, as amended, and the Public Budget Hearing meeting were approved on a motion by T. Fratus and a second by T. Leffler. The motion was unanimously approved.

Reading of the Treasurer's Report:

A.Dickey presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 364-379 and 381-407 were presented for approval. On a motion by A. Dickey and a second by T. Fratus the claims were unanimously approved.

Report of the Librarian:

Director Jennifer Vermilion presented the librarian's report. See attached.

Committee Reports:

None.

Communications:

None.

Unfinished Business:

None.

New Business:

- a. 2021 – Library Closure. See Attached. Motion to accept 2021 Library Closure Schedule as written, by L. Moon and a second by T. Luckey. The motion was unanimously approved.
- b. Salary Schedule for 2021. See Attached. Motion to accept Salary Schedule for 2021 as amended, \$55,000 to J. Vermilion annually and lower A. Dickey salary to \$1,800 annually, by T. Fratus and a second by A. Dickey. The motion was unanimously approved.

Page 2 cont. (November 17, 2020 Minutes)

- c. Policy – Criminal Background Check. See Attached. Motion to accept Criminal Background Check as amended, criminal background check will be every five years on a rolling basis to volunteers (18 years of age and older), by A. Dickey and a second by T. Fratus. The motion was unanimously approved.
- d. Motion to hire Alexandria Christman as Library Office Assistant at \$13.00 an hour by T. Leffler and a second by T. Fratus. The motion was unanimously approved.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by T. Fratus the meeting was adjourned at 7:40 pm.

Carolyn Gaskin
Terry Fratus