

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting
Approved on October 15, 2019

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on October 15, 2019 at 6:38 pm by President Candace Eck in the library meeting room. In attendance were President Candace Eck, Secretary Theresa Leffler, Member Tim Luckey, Member Teresa Fratus, Member Mary Stultz, Director Jessi Brown, and Business Manager Jennifer Vermilion. Vice President Carolyn Gaskin and Treasurer April Dickey were absent.

Minutes:

The minutes of the September 17, 2019 Board of Directors meeting were approved on a motion by T. Fratus and a second by M. Stultz. The motion was unanimously approved.

Reading of the Treasurer's Report:

J. Brown presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 439-495, and 507 were presented for approval. On a motion by T. Leffler and a second by M. Stultz, the claims were unanimously approved.

Report of the Librarian:

Director J. Brown presented the librarian's report. See attached.

Committee Reports:

No committee reports were heard.

Communications:

No communications were heard.

Unfinished Business:

a. Compensation Plan

The Compensation Plan, that will take effect January 1, 2020, with the exception of the evaluation plan which will go into effect immediately, was approved on a motion by T. Fratus and a second by M. Stultz. The motion was unanimously approved. See attached.

b. Drop Box Update.

The first check was received from insurance. Balance will be paid to the library when new drop box is installed. Cost was approximately \$6,000 with a \$2,500 deductible. Kevin Barrett will install new drop box which has been ordered. K. Barrett will remove old drop box, repair, and donate to Jonesboro Library.

New Business:

a. Policy Update

i. Credit Card Acceptance Policy. See attached. The policy was approved on a motion by M. Stultz and a second by T. Luckey. The motion was unanimously approved.

b. Board member terms.

i. 3 Board members terms are up in December. C. Eck will be leaving at the end of 2019. M. Stultz and T. Luckey will let J. Brown know if they will remain on the board for another four-year term.

c. Fines for Food Program. During the month of November, cans of food can be donated to cover book fines. The cans of food will be donated to We Care.

d. Other. Bed bugs were found on chairs. Exterminator will be in to treat.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by T. Fratus, the meeting was adjourned at 8:04 pm.

Cardace Eck
Theresa Leffler