

**Gas City-Mill Township Public Library**  
**Minutes of the Board of Directors Meeting**  
**Approved on September 17, 2019**

**Call to Order:**

The Gas City-Mill Township Public Library Board was called to order on September 17, 2019 at 6:33 pm by President Candace Eck in the library meeting room. In attendance were President Candace Eck, Vice President Carolyn Gaskin, Treasurer April Dickey, Secretary Theresa Leffler, Member Tim Luckey, Member Teresa Fratus, Member Mary Stultz, Director Jessi Brown, and Business Manager Jennifer Vermilion.

**Minutes:**

The minutes of the August 20, 2019 Board of Directors meeting were approved on a motion by T. Fratus and a second by C. Gaskin. The motion was unanimously approved.

**Reading of the Treasurer's Report:**

Treasurer April Dickey presented the treasurer's report. See attached.

**Approval of the Bills:**

Claims numbering 385-438 were presented for approval. On a motion by A. Dickey and a second by C. Gaskin, the claims were unanimously approved.

**Report of the Librarian:**

Director J. Brown presented the librarian's report. See attached.

**Committee Reports:**

No committee reports were heard.

**Communications:**

No communications were heard.

**Unfinished Business:**

- a. Roof Update
  - i. Painting – Kevin Barrett is still power washing and painting exterior of the building.
- b. Shelf Rearrangement.

Shelves and books will be moved upstairs and arranged sometime in November. It will be done by the inmates from the Sheriff's Department before the library opens.

c. Drop Box Update.

The drop box was damaged by a hit and run of a vehicle. It will possibly be covered by insurance. Kevin Barrett will move old drop box out and install new one.

d. Compensation Plan.

Board members reviewed a draft compensation plan. Decision will be made at next board meeting after review.

e. Other.

**New Business:**

a. Policy Update

i. Capital Assets Policy. See attached. The policy was approved on a motion by T. Fratus and a second by M. Stultz. The motion was unanimously approved.

b. Other.

An offer of a donated bench, in remembrance of Skylea Carmack, has been made. Decision to accept was tabled until more information is given.

**Public Input:**

No members of the public gave input.

**Adjournment:**

On a motion by A. Dickey, the meeting was adjourned at 8:40 pm.

*Candace Eck*  
*Theresa Leffler*