

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting

Approved on August 19, 2019

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on July 16, 2019 at 6:32 pm by President Candace Eck in the library meeting room. In attendance were President Candace Eck, Vice President Carolyn Gaskin, Treasurer April Dickey, Secretary Theresa Leffler, Member Tim Luckey, Director Jessi Brown, and Business Manager Jennifer Vermilion. Absent were Member Teresa Fratus and Member Mary Stultz.

Minutes:

The minutes of the June 18, 2019 Board of Directors meeting were approved as amended on a motion by C. Gaskin and a second by A. Dickey. The motion was unanimously approved.

Reading of the Treasurer's Report:

Treasurer April Dickey presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 278 to 334 were presented for approval. On a motion by T. Luckey and a second by C. Gaskin, the claims were unanimously approved.

Report of the Librarian:

Director J. Brown presented the librarian's report. See attached.

Committee Reports:

No committee reports were heard.

Communications:

No communications were heard.

Unfinished Business:

a. Staffing Changes Update

Jennifer Vermilion was hired July 1, 2019 as Business Manager. Misty Harris was hired July 15, 2019 as a Library Assistant.

b. Long Range Plan.

J. Brown presented the S.W.O.T (Strengths, Weaknesses, Opportunities, Threats) and Aspirations to the Board and asked the members their thoughts for the Library. She showed what the staff answered when they met May 15, 2019.

c. Non-Resident Cards (6month)

On a motion by T. Leffler and a second by A. Dicky the board accepted the Resolution of non-resident cards to an annual fee of \$70, six-month fee of \$35, and a quarterly fee of \$17.50. The motion was unanimously approved.

d. Roof Update

Kevin Barrett will start this week on the roof repairs.

e. Budget

A rough draft was present by J. Brown.

f. Other

New Business:

a. Closing early.

On a motion by A. Dickey and a second by T. Luckey the library will close at 4:00pm on July 24, 2019 for the wrap-up pool party. The motion was unanimously approved.

b. Tree Trimming.

J. Brown will obtain a second quote for trimming the big oak tree by the gazebo. She will contact Ellis Tree Service. She obtained a \$500 quote from Peer Tree Trimming.

c. Other.

A motion was made by C. Gaskin and a second by T. Luckey to hire Jennifer Vermilion and Misty Harris. The motion was unanimously approved.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by A. Dickey, the meeting was adjourned at 7:59 pm.

*April Dickey
Secretary Pro Tem*

*Constance Eck
President*