

**Gas City-Mill Township Public Library**  
**Minutes of the Board of Directors Meeting**

**Approved on June 18, 2019**

**Call to Order:**

The Gas City-Mill Township Public Library Board was called to order on June 18, 2019 at 6:33 pm by President Candace Eck in the library meeting room. In attendance were President Candace Eck, Member Teresa Fratus, Member Mary Stultz, Secretary Theresa Leffler, Director Jessi Brown, and Assistant to the Director Karen Marvel. Absent were Vice President Carolyn Gaskin, Treasurer April Dickey and Member Tim Luckey.

**Minutes:**

The minutes of the May 21, 2019 Board of Directors meeting were approved as amended on a motion by T. Fratus and a second by M. Stultz. The motion was unanimously approved.

**Reading of the Treasurer's Report:**

Director Jessi Brown presented the treasurer's report. See attached.

**Approval of the Bills:**

Claims numbering 222 to 277 were presented for approval. On a motion by T. Fratus and a second by M. Stultz, the claims were unanimously approved.

**Report of the Librarian:**

Director J. Brown presented the librarian's report. See attached.

**Committee Reports:**

No committee reports were heard.

**Communications:**

No communications were heard.

**Unfinished Business:**

- a. Staffing Changes Update
  1. Karen Marvel's last day is June 18, 2019.
- b. Other.
  1. None.

**New Business:**

- a. Approval for Expenditures for Floor Outlets.

1. Two electricians came to the Library but only one company submitted a quote. Huston Electric gave a quote of \$5,750 to make seven receptacles flush in the floor. On a motion by T. Leffler and a second by T. Fratus, Huston Electric will do the work. The motion was unanimously approved.
- b. Non-Resident Cards (6 month).
  1. J. Brown will draw up two resolutions for non-residential cards and present at the July 2019 meeting.
- c. Long Range Planning.
  1. On a motion by M. Stultz and a second by T. Fratus, Long Range Planning will be tabled until July 2019 meeting. The motion was unanimously approved.
- d. Other.
  1. J. Brown shared that she would like to start replacing the library's older computers. Chester Information Technology has quoted to sell us seven computers that include hardware, Windows 10, monitors, keyboards, and no towers for a cost of \$6,950. Labor not included. Staff will get the new computers and the older computers will be moved to patron use. On a motion by T. Fratus and a second by T. Leffler, Chester Information Technology will install the seven new computers. The motion was unanimously approved.

**Public Input:**

No members of the public gave input.

**Adjournment:**

On a motion by M. Stultz, the meeting was adjourned at 7:58 pm.

Theresa Leffler, Sec.  
Candace Eck, Pres