

Gas City-Mill Township Public Library
Minutes of the Board of Directors Meeting
Approved on April 16, 2019

Call to Order:

The Gas City-Mill Township Public Library Board was called to order on April 16, 2019 at 6:30 PM by Vice President Carolyn Gaskin in the library meeting room. In attendance were Vice President Carolyn Gaskin, Treasurer April Dickey, Member Teresa Fratus, Member Mary Stultz, Secretary Theresa Leffler, and Director Jessi Brown.

Minutes:

The minutes of the March 19, 2019 Board of Directors meeting were approved on a motion by T. Fratus and a second by A. Dickey. The motion was unanimously approved.

The minutes of the April 2, 2019 Board of Directors Special meeting were approved with a correction that K. Marvel was not in attendance on a motion by T. Fratus and a second by A. Dickey. The motion was unanimously approved.

Reading of the Treasurer's Report:

Treasurer A. Dickey presented the treasurer's report. See attached.

Approval of the Bills:

Claims numbering 103 to 137 were presented for approval. Claims 173-175 were payroll. On a motion by A. Dickey and a second by M. Stultz, the claims were unanimously approved.

Report of the Librarian:

Director J. Brown presented the librarian's report. See attached.

Committee Reports:

No committee reports were heard.

Communications:

No communications were heard.

Unfinished Business:

Update on Rearranging.

J. Brown reported that she is waiting on electrical quotes for outlets that above floor level to be embedded in floor.

Board members toured the library as J. Brown showed how different areas will be rearranged.

New Business:

a. Policy Updates.

Credit Card Acceptance Policy. On a motion by T. Fratus and a second by M. Stultz, policy was unanimously approved.

b. Library Closure Date. On a motion by A. Dickey and a second by M. Stultz, library will be closed on May 15, 2019, all day, for an entire staff Inservice Meeting, closure was unanimously approved.

c. Long Range Plan due 2020. J. Brown will work on a new Long-Range Plan.

d. Other. None.

Public Input:

No members of the public gave input.

Adjournment:

On a motion by A. Dickey, the meeting was adjourned at 7:45pm.

Cardace A Eck
Theresa Leffler